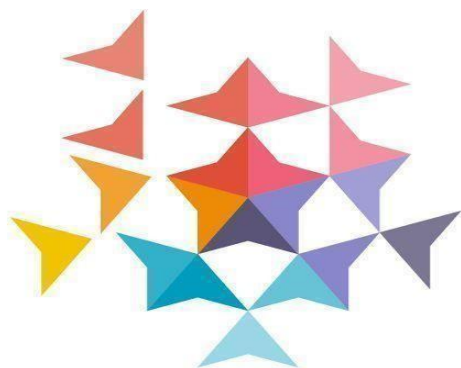




**Penrose
Learning
Trust**



**FRINTON-ON-SEA PRIMARY SCHOOL
PROSPECTUS
2026 - 2027**

The Frinton Family Vision

'Compassion, Commitment, Ambition'

We are an inclusive and caring community of ambitious learners who show commitment to our learning, take responsibility for our actions and care about one another. We help every pupil to do their very best academically, personally and emotionally, so they are ready for the next stage of their journey.

Welcome to Frinton-On-Sea Primary School

If these are the first important steps that your child is taking into their school lives or if your child has transferred from another school, we hope that they will settle quickly into the warm and secure environment that we aim to provide.

Some of you may know something about us already because you have older children in the school and some of you may know about our very good reputation from within the community, but others may know very little.

This prospectus will give you an insight into our school. It tells you a little about our ethos, our curriculum and how we aim to establish a real partnership with parents / carers so that our children understand that we are working together to help them have the best start to formal education.

We hope parents / carers will feel confident that their children are encouraged to achieve in a happy learning environment. We aim to establish a creative approach to work where all children are included, valued and able to succeed.

If you need any other information about us, please telephone, email or call in. We will do all we can to help you.

I am always happy to meet parents and I look forward to getting to know you and your child.

*Mrs L. Chapman
Head of School*

IMPORTANT FACTS & FIGURES

FRINTON ON SEA PRIMARY SCHOOL

ADDRESS:	Fifth Avenue, Frinton on Sea, Essex. CO13 9LQ
TELEPHONE:	01255 674007
E-MAIL:	admin@frintononsea.essex.sch.uk
WEBSITE:	www.frintononsea.essex.sch.uk
HEAD OF SCHOOL:	Mrs L. Chapman
ASSISTANT HEAD:	Mrs Y. Dowman
SENCo:	Mrs K. Smith
CHAIR OF ACADEMY COMMITTEE:	Mr M. Chapman
Contact:	through school 01255 674007
E-mail:	Chair@frintononsea.essex.sch.uk
NUMBER ON ROLL	210
SCHOOL PAN	30
SCHOOL STATUS	Academy – Penrose Learning Trust
POLICIES	Hard copies kept in the school office and are available on the school website

Our School Organisation

Children are organised in single year group classes. Within the class setting there are opportunities to work as a whole class, in group sessions sometimes with teachers and learning support assistants and individually. Throughout the school children are encouraged to take responsibility for their own attitude and behaviour and to develop the skills they will need to be independent learners.

Our School Staff

Head of School:	Mrs L. Chapman
Assistant Head:	Mrs Y. Dowman
SENCO	Mrs K. Smith

Teachers

Teacher / SLT	Early Years:	Mrs R. Bryson
Teacher	Year 1:	Mrs K. Eason
Teacher	Year 2:	Mrs Y. Dowman & Mrs S. Bollu
Teacher	Year 3:	Miss R. Smith
Teacher	Year 4:	Miss K. Fairclough
Teacher /SLT	Year 5:	Mr N. Morton
Teacher	Year 6:	Mrs E. Indge

Music Teacher: Mrs S. Minshull

Higher Level Teaching Assistant - Mrs S. Slade

Learning Assistants & Mid Day Assistants

Miss L. Down	
Miss K. Down	Mrs C. Westow
Mrs W. Drewry	Mrs C. London
Miss R. Brooks	Mrs N. Kemp
Mrs L. Nixon	Mrs K. Flaherty
Miss L. Cooper	Mrs K. Warren
Miss A. Baker	Mrs S. Beet
Mrs A. Goodger	

After School Supervisor

Miss P. Sibley

Kitchen Staff

Miss R. Kilby
Miss M. Powley
Miss J. McCormack

Site Manager

Mr I Matthews

Assistant to Site Manager

Mrs F. Thompson
Mrs S. Beet

Office

Mrs A. Lamb	PA to Head of School
Mrs N. Burt	School Administrator
Miss R. Brooks	Assistant Administrator (Part time)

Our School Day

The school gates open at **8.30am**. All children are encouraged to be as independent as possible and walk into school (via the main gate on Fifth Avenue) by themselves.

A senior leader will be at the gate and they will pass any important messages on to the class teacher.

Registration starts at **8.45am** and any pupils that arrive after this time will be marked late. The registers close at **9.00am** and pupils arriving after this will receive an absent mark, which may be unauthorised.

Children will have a **mid morning break of 15 min**, the time of this is dependent upon timetabled activities.

The lunch breaks take place between **12.00 and 1.00pm**.

The school day finishes at **3.00 pm**. Children in Early Years, Year 3 and Year 4 are collected from their classrooms. Children in Years 5 & 6 leave via the gate on School Road. Older children are allowed to walk home on their own, if they have written consent from a parent / carer.

Contact between home and school

We encourage face to face contact between home and school, so that any concerns can be dealt with swiftly, and positives can be celebrated as they happen.

Parents/carers can also telephone or email the School Office if they would like to make an appointment to see a member of staff.

Safeguarding

Parents/carers should be aware that the school will take every reasonable action to ensure the safety of its pupils. In cases where the school has reason to be concerned that a pupil may have been subjected to ill treatment, neglect or other forms of abuse the staff have no alternative but to follow Essex and the School's Safeguarding Procedures and report their concerns. This may include to the Police or the Children & Families Hub Emergency Support Team.

'Our priority is your child's welfare and therefore there may be occasions when our concern about your child means that we have to consult with other agencies before we contact you'

The procedures we follow have been laid down by the Essex Safeguarding Children's Board. A copy of our Safeguarding and Child Protection policy is available from the

School Office or on the School Website.

Stages of Primary School

Early Years Foundation Stage

Within the framework of the Early Years Foundation Stage we teach the full range of subjects and have high expectations for all our children. The Early Years Foundation Stage covers the years from a child's birth to the age of 5 and provides a framework for children's learning as they start school.

Prime Areas of Learning:

Communication & Language, Physical Development,
Personal, Social & Emotional Development

Specific Areas of Learning:

Literacy, Mathematics, Understanding the World,
Expressive Arts & Design

A balance of adult-directed and child-initiated play activities are the key to children's learning in the Early Years Foundation Stage. We use a variety of resources and equipment to help the children learn. For most of the day, children have free access to both indoor and outdoor areas and every day they take part in more formalised learning processes e.g. participating in phonics sessions, reading, writing and maths activities.

Key Stage One

This stage covers the National Curriculum when your child is aged 5-7 and in Year 1 and Year 2. Not every subject will be taught separately as they are often linked together in a learning context. At the end of Year 1, the children's phonic skills are tested in national tests. At the end of Year 2 pupils are assessed in non-statutory national tests in Reading and Maths.

Key Stage Two

This stage covers the National Curriculum when your child is aged 7-11 years and in Years 3, 4, 5 and 6. At the end of this stage, pupils take national tests in Reading, Spelling, Punctuation & Grammar and Maths.

Children of all ages are also frequently assessed throughout their time in school, to ensure progress in all areas of the curriculum.

Curriculum

Please refer to the School website for Curriculum Subject information, please visit our website.

www.frintononsea.essex.sch.uk/Curriculum-Subjects/

Website and Social Networking

Our official school website can be found at: www.frintononsea.essex.sch.uk and is a valuable source of information which provides you with details of events and celebrates children's learning.

We ask that your child's use of the internet is closely monitored at home to prevent cyber-bullying occurring, and remind you that pupils under the age of 13 should not have their own Facebook account and should not be playing/watching adult/over 13 games.

Children in EYFS to Year 4 are not permitted to bring mobile phones into school. If children in Years 5/6 bring a mobile into school then they must sign an agreement which is available from the school office. If they bring their phone into school it must be placed in a class basket and not kept in bags or on their person.

Special Educational Needs

We aim to help all children achieve their potential including those with Special Educational Needs and Disabilities (SEND). We are committed to the inclusion of all pupils and work closely with the Local Authority to ensure that our curriculum is accessible. We work with the children to create One Plans which are used to plan individualised provision for pupils, these are then discussed with parents/ carers highlighting any intervention programs which we feel would be beneficial for your child. Our LSA's are trained to a high standard so that they can work alongside the SENDCO to deliver high quality intervention work to develop reading, writing, math, social skills and physical development. We have a designated SENDCO who will happily discuss any concerns about your child's learning needs. We also liaise with many outside agencies to help us support children in a variety of different ways e.g. Educational Psychologist, Speech and Language therapy, Occupational Health, Parenting Support etc. Further details of our School SEND offer can be accessed via our school website

www.frintononsea.essex.sch.uk

Our **SENDCO: Mrs Katie Smith**

Gifted and Talented

In our school we recognise that all children are individuals with their own strengths and weaknesses, gifts and talents. We are committed to providing an environment which challenges, motivates and rewards. Gifted and talented children are those who have one or more ability developed to a level significantly ahead of their year group. The term 'gifted' refers to those pupils who are capable of excelling academically. 'Talented' refers to pupils who may excel in other areas, such as PE, drama, music or art. Our Gifted & Talented register is updated annually and in addition to a differentiated daily curriculum children are given opportunities to participate in a variety of activities such as cluster days, stem opportunities, cross school curriculum days.

Rewards and Behaviour

At Frinton-On-Sea Primary School we encourage all members of our school community to follow three simple guidelines:

Compassion

Commitment

Ambition

The children earn 'family points' for demonstrating that they are following the guidelines in their daily activities including work, play, relationships with their peers & adults and how they represent the school.

There are also opportunities for the children to attain certificates and awards for other achievements in and outside of school, including Head Teacher's Awards and Attendance Awards.

The children's views are represented by their very own School Council, elected by the children, and their rights and responsibilities are reinforced through their Play Leaders. We have many ways to involve children i.e. Pupil Voice, Head Boy/Girl, weekly sharing assemblies to celebrate children's achievements etc.

Attendance

Please let us know by 9.30am on the first day of absence the reason your child is away. Any illnesses should be followed up by a letter from the parent/carer upon your child's return to school. It is advisable to book appointments out of school hours but if your child has an important clinic or hospital appointment during the school day, advance notice should be given to the school office where they will provide you with the necessary form to fill in. Dentistry and haircuts should be arranged out of school hours. Children may only be withdrawn from school under **exceptional circumstances**. Term time holidays can only be authorised in **exceptional circumstances**. Request forms for absence are available from the school office.

If you are experiencing difficulties with attendance our Family Liaison Worker may be able to support you and your child to avoid the loss of time in school.

Punctuality

We ask parents/carers to ensure that children are at the school gates when they open (See 'Our School Day' for timings) ready for the school day. An unsettled start to each day impacts on your child's learning. Children who attend regularly and arrive punctually make better progress. Lateness is counted by the Missing in Education and Child Employment Service (MECE).

Illness and Accidents

If your child is clearly unwell and unable to cope with a normal school day, we will contact parents/carers so that the child may be taken home. In the case of an emergency, you will be contacted and the school will seek appropriate medical support. All of the school staff have Basic First Aid. Treated injuries are recorded in the school's record book and parents/ carers will receive a copy of the slip. An additional advice flyer will also be provided if a head injury has occurred.

Medicines

Please refer to our Medicines Policy available on the school website or a copy available from the school office.

Clearly named epipens are kept in the school office. Asthma inhalers are kept in each classroom. If a pupil has a medical problem please make us aware of it so that we can monitor his/her well-being in school

Health

The School Nurse works closely with teachers, school doctors, health visitors and other professionals connected with your child. The school doctor can advise you and school staff on any health problems which may affect your child's progress in school.

A general check is made on every child's health, after parental/carer consent has been given, when they are in their first year at school. This includes checking their height, weight, hearing etc. Any concerns the nurse may have are reported directly back to parents/ carers. Year 6 children, with your permission, are also involved in health related screening.

Extra-Curricular Activities

We value diversity in education and are committed to providing a variety of experiences for our pupils outside the curriculum. We have a variety of lunchtime and after-school clubs run by staff, outside agencies and older children. In previous years, for example, we have offered choir, art, football, netball, tag rugby, multi-sports, rounders, athletics, performing arts, cricket, hockey and gardening. Children can also learn to play a range of musical instruments and have the opportunity to perform in school performances.

The school regularly provides a residential 'school journey' for Year 6 children to an outdoor pursuits centre which offers challenging activities such as orienteering, problem solving and abseiling.

School Council

Our pupils are at the centre of everything we do, and one way in which we listen to their views is through the School Council. Each year, two pupils are elected for each class. They meet regularly to discuss issues and ideas. The Council runs in line with properly elected membership and the minutes are taken by their own secretary and chaired by their own elected Chairperson. We have found this a very effective way of interacting with our pupils. The council prepare and write their own manifestoes and are elected by their class friends. They make valued decisions about their environment; charity fund raising and represent both pupils' views and the school in the local community.

Play Leadership

Our play leaders are selected from Years 5 & 6 and are responsible for organising safe and enjoyable games for small groups of children during their playtimes. Play leaders are selected after completing an application form to highlight reasons why they believe they are ideal candidates for the responsibilities of play leadership. Successful applicants complete a training programme before taking on their roles.

Ambassadors

We have PE, PSHE, English, Maths and E-Safety Ambassadors who support children through child-led interventions and structured play. They either apply or are selected by teachers to represent the school

Uniform

The governors and staff actively encourage the wearing of school uniform so that every child is neatly presented and equal. 'Fashion' hair styles are not acceptable in school as they cause disruptions to learning and long hair should be tied back to reduce the spread of headlice. Nail polish should not be worn for school and the children will be asked to remove it. Jewellery can cause accidents so we ask that only a wrist watch and up to one pair of small stud earring can be worn in school. Earrings must be removed for PE and swimming activities.

Every item of school uniform including PE kit and coats, should be **clearly labelled with your child's name**.

Our uniform policy is available on our School Website.

Uniform can be purchased from:

Printing on Sea,
Unit 5, Lodge Farm,
Great Holland.
CO13 0JU
Tel: 01255 317720
Web: info@printingonsea.co.uk
Email: printingonsea@gmail.com

Second hand uniform is also available from the school office for a donation of £1.00.

Uniform

Grey or black smart traditional trousers (no jeans or corduroys), Grey or black skirt, pinafore dress—red and white checked/striped summer dresses.

Smart tailored grey or black shorts

Plain white shirt/polo/blouse (or with school logo)

Red sweatshirt or Red Cardigan (or with school logo)

White, red, black or grey socks/tights

Hijab

Waterproof outdoor coat.

Red School Summer Cap/Sun hat

Sensible black shoes (no heels, boots, open toed sandals, flip flops, rubber shoes or trainers)

PE Kit

Red shorts

White t-Shirt

Trainers/plimsolls

Red Tracksuit for outdoor activities

Spare socks

Charging for School Activities

Although education provided as part of the curriculum is free, it is possible to provide a much broader range of enriching activities such as theatre or educational visits if parents / carers contribute to these financially. We endeavour to keep these contributions as small as possible but without them trips may not be viable. The school subsidises some activities e.g. swimming, sports coaches and some music tuition as part of the general teaching opportunities. All trips are carefully considered to ensure they will have a positive impact on your child's education so we hope that parents/carers will continue to support the school in providing these activities.

One to one music tuition and additional clubs provided by outside agencies may also incur a fee which must be paid in advance. Any family experiencing financial difficulties should contact the school office and each case will be considered individually—pupils that are entitled to free school meals can also apply for a voucher to support the cost of lessons.

Admissions

Pupils are admitted into Early Years at the beginning of the academic year as they become five years old. We have established good links with our local nurseries and pre-schools. The Early Years Foundation Stage Class Teacher has the opportunity to liaise with the pre-school providers in the area. New children and parents / carers are welcome to make an appointment to take a tour of the school. Induction opportunities are provided for all our new intake children. Parents wishing to apply for a place for their child must contact Essex County Council who deal with all EYFS school admissions for our school.

If you are applying for a mid-year transfer this must be done through an application to Frinton on Sea Primary School.

Frinton Primary PTA

Every parent/ carer is automatically a member of this group and we encourage families to take part in a range of social fund-raising activities. Every year the association organises several fundraising events such as fairs, discos, film nights and competitions.

Funds have been provided for class resources, library books, ICT equipment including iPads, play materials, large adventurous play equipment, school trips and a shade for the playground amongst other items. Our pupils benefit enormously from such funding and we are always delighted to welcome new parents/carers on to the Committee, please register your interest via the School Office.

Academy Committee

The Academy Committee members statutory duties include making decisions about how the school is run, monitoring the quality of teaching and learning and reporting information about the school. Parents'/carers' views are represented and Parent/Carer Academy members are available to speak to during parent days and consultation evenings. Academy members ask parents/carers to support our school as a valuable community member. If you would like to know more about the work of the Academy Committee or how to become a School Academy Committee member please speak to the Head of School or Chair of the Academy Committee.

Academy Committee Members

Mr M. Chapman Chair of Trust Academy Committee & Safeguarding (Trust appointed)
Mrs L. Chapman- Head of School
Mr T. Allen - (Trust appointed)
Mrs Y. Dowman - (Staff Member & Assistant Head Teacher)
Mrs S. Gooch - (Trust appointed)
Mr N. Morton - (Staff Member)
Mrs R. Waller (Trust appointed)